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**Risk Assessment & Management Panel (RAMP) Coordinator**

* Purposeful work.
* Great Salary Packaging benefits offered.
* Professional development, and training opportunities available.
* Equal Opportunity and Rainbow Tick Accredited employer.

The Mallee Sexual Assault Unit (MSAU) and Mallee Domestic Violence Services (MDVS) provides services for women, men and children throughout the Northern and Southern Mallee region, border communities of New South Wales, the Mallee Track and Shires of Gannawarra and Buloke. Our services are free and available to all victim survivors.

**The Role**

The RAMP [Risk Assessment & Management Panel] Coordinator will work collaboratively with a team of highly skilled specialist family violence practitioners to facilitate, coordinate, and manage referrals to the program, in addition to negotiating, developing, and maintaining all aspects of the panel and reviewing its outcomes.

Multi-agency Risk Assessment and Management Panels (RAMPs) are a key component of the Victorian Risk Assessment and Management Panel Program that aims to:

* Reduce risk and harm to women and children at serious and imminent risk from family violence.
* Reduce the potential for perpetrators to pose a serious and imminent threat to women and children, and to increase the accountability of perpetrators.
* Strengthen the capacity of the service system.

**Key responsibilities for this role include:**

* Prepare detailed case analysis and provide support to the co-chair of the Panel.
* Assess, facilitate, coordinate, and manage referrals to the program.
* Monitor and follow up action plans developed by the Panel.
* Develop and maintain relationships with relevant agencies and promote the work of the RAMP.
* Maintain up to date knowledge of the family violence support sector policies and processes.
* Maintain all necessary administrative systems as required for the efficient operation of the Panel.
* To work in line with information sharing legislation provisions and other legal requirements.

**What you will need to succeed**

The successful candidate will have:

* A Bachelor of Social Work, or the equivalent.
* Knowledge of the Risk Assessment & Management Panel guidelines.
* A thorough understanding of case management.
* A comprehensive understanding of the family violence service system.
* Knowledge of the Family Violence Protection Act 2008 and the MARAM Framework and the ability to share this knowledge and model systems of advocacy.
* Experience with standards for information sharing for law enforcement data.
* Demonstrated ability to work collaboratively by sharing knowledge and experience with others.
* Demonstrated understanding of the assessment of risk in relation to family violence and the provision of crisis intervention and casework with people from diverse backgrounds.
* Demonstrated ability to flexibly manage competing priorities.
* Well-developed interpersonal, written, and verbal skills.

All applicants must have the right to work in Australia, be willing and able to obtain a Working with Children Check for both VIC & NSW, a National Police Check and hold a current Driver’s Licence.

For enquiries, please contact Deanne Kontrec, Human Resources Manager MSAU-MDVS on (03) 5025 5400 or via email [careers@msau-mdvs.org.au](mailto:careers@msau-mdvs.org.au).

To obtain a detailed Position Description please visit our website <https://msau-mdvs.org.au/employment>.

**Applications close at midnight Sunday, 27th July 2024.**