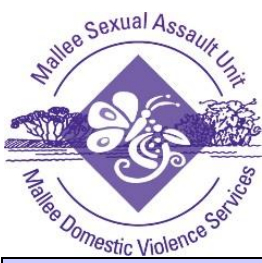




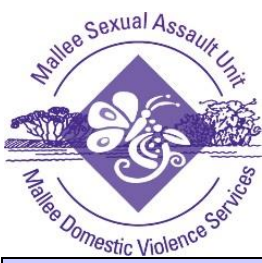
## POSITION DESCRIPTION

Job title	Senior Worker- Family Violence Case Managers
Location	SCHADS Award Level 5
Report to	Team Leader – Family Violence Services
Award	Social, Community, Home Care and Disability Services Award 2010 Level 5 (to be negotiated)
Hours	(1 X FTE) Full-time
Hours per week	40 hours
Purpose	<p><b>Our Values</b> -Respect, Integrity, Collaboration, Care, Accountability, Innovation</p> <p><b>Our vision</b> - Safety for all</p> <p>Sexual Assault and Domestic Violence services are an essential part of the primary health care system funded by government. These services are provided free and are available to all victims and survivors.</p> <p>The Mallee Sexual Assault Unit Inc. Mallee Domestic Violence Services provides services to Victims /survivors and significant others of sexual assault and domestic / family violence. The components of the service consist of crisis care, counselling services, advocacy, community education, outreach support, information and referral services. The service is non-discriminatory, providing equity of access to all victims / survivors and significant others of sexual assault and domestic / family violence.</p> <p>Our agency has been delivering these services in the community for over thirty years.</p> <p>The services we provide include:</p> <ul style="list-style-type: none"> <li>• a purpose-built Core and Cluster refuge service with several single unit properties in the community</li> <li>• family violence case management services to women and children</li> <li>• sexual assault case management services to women and children</li> <li>• therapeutic services for victim survivors of both family violence and sexual assault</li> <li>• 24-hour family violence and sexual assault crisis service</li> <li>• partner of the Mallee Orange Door</li> <li>• outreach office in Swan Hill</li> <li>• Swan Hill Orange Door access point</li> <li>• RAMP Coordination for the region</li> <li>• FSP Coordination for the region</li> <li>• PSI coordination for the region</li> <li>• Child Protection partnership program</li> </ul>



## POSITION DESCRIPTION

<p><b>Position Objectives</b></p>	<p>The Senior Worker - Family Violence works closely with the Team Leader Family Violence on programs, development and plays a key role in supporting, and mentoring case managers. The Senior Worker is responsible for assisting the team leader for all the coordination of case management including allocations, ongoing support to case managers and orientation of new staff. A primary focus of this position is to assess the immediate and ongoing risk of family violence to clients and work with them and other agencies to manage that risk. This is achieved through the provision of accessible intake services, undertaking comprehensive risk assessment, developing safety plans, case planning and review, and case closure.</p>
<p><b>Key responsibilities</b></p>	<ul style="list-style-type: none"> <li>• support high quality, inclusive and flexible service delivery including client engagement, case planning, interventions, review, and referral or case closure.</li> <li>• Assist in allocating cases according to individual case manager capacity and ability and ensure caseloads are reviewed weekly in order to appropriately manage this process in the absence of the team leader.</li> <li>• Support case managers to engage with individuals, their families with referrals pathways.</li> <li>• Encourage positive relationships within the case management team through role modelling and mentorship.</li> <li>• Educate, encourage, and support staff to engage in learning and development and support systems that prevent vicarious trauma.</li> <li>• Work closely with Executive Management to identify skills gaps and embed learning and development strategies to upskill all staff in order to adequately resource them for practice.</li> <li>• Review caseloads, including case plans and client records to ensure staff are working to best practice standards and internal audit compliance and advise the Executive Management of service delivery gaps and solutions</li> <li>• Orientations and inductions of new staff members</li> <li>• Other duties as required</li> </ul>
<p><b>Desirable</b></p>	<ul style="list-style-type: none"> <li>• excellent written and verbal communication skills.</li> <li>• high level interpersonal skills, and ability to connect with people and build trusting relationships.</li> <li>• a high degree of flexibility with a positive outlook</li> <li>• an ability to thrive in an innovative working environment and work with ambiguity.</li> <li>• ability to demonstrate a high level of initiative and contribute meaningful ideas to a service.</li> <li>• ability to embrace complexity and can think strategically.</li> <li>• Ability to work as part of a team and autonomously.</li> </ul>



## POSITION DESCRIPTION

	<ul style="list-style-type: none"> <li>• demonstrate experience delivering goal-orientated case management</li> <li>• demonstrate experience connecting with other partnership services.</li> <li>• have experience working in collaboration with other services to ensure integrated care and safety</li> <li>• have knowledge and understanding of the Mallee community health sector</li> <li>• Adhere to company policies and procedures.</li> </ul>
Key Selection Criteria	<ul style="list-style-type: none"> <li>• Relevant tertiary qualifications highly desirable, and/or if Diploma qualified to have previous case management and intake/counselling experience required as well as commitment to further education.</li> <li>• Clear Victorian and N.S.W Working with Children’s Check</li> <li>• National Police Check.</li> <li>• Current Driver’s License.</li> <li>• Mandatory COVID vaccination status</li> <li>• First Aid Certificate or willingness to obtain.</li> </ul>

### Why work with us?

Salary and conditions are in accordance with Social , Community, Home care and Disability Services Industry Award (SCHADS) 2010. Salary packaging and Remote Housing incentive is offered with this position.

Monthly RDO accrual for full time employees based on their 40-hour working week.

Great orientation and training package

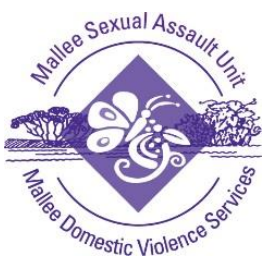
Ongoing training and development opportunities.

### Conditions of Employment

All offers of employment are subject to a satisfactory Criminal Check, Working with Children’s Check NSW & Victoria, current driver’s license and Covid vaccination proof of evidence

All offers of employment with Mallee Sexual Assault Unit, Mallee Domestic Violence Services are subject to a six-month probationary period. All staff members will be asked to participate in an annual performance review.

Pre-Existing Injury disclosure prior to employment will be required for all existing medical, health and physical injuries/conditions.



## POSITION DESCRIPTION

### **Acceptance of Position Description requirements**

To be signed upon appointment

### **Employee**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_