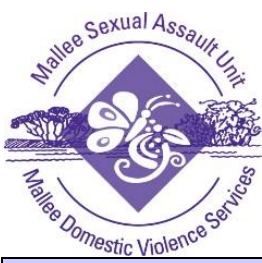


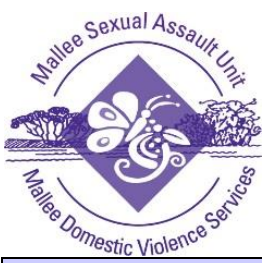
POSITION DESCRIPTION

Job title	Case Manager Counsellor Advocate
Location	Swan Hill
Report to	Team Leader – Case Manger Swan Hill
Award	Social, Community, Home Care and Disability Services Award 2010 Level 4 (to be negotiated)
Hours	(1 X FTE) Full-time
Hours per week	40 hours
Purpose	<p>Our Values -Respect, Integrity, Collaboration, Care, Accountability, Innovation</p> <p>Our vision - Safety for all</p> <p>Sexual Assault and Domestic Violence services are an essential part of the primary health care system funded by government. These services are provided free and are available to all victims and survivors.</p> <p>The Mallee Sexual Assault Unit Inc. Mallee Domestic Violence Services provides services to Victims /survivors and significant others of sexual assault and domestic / family violence. The components of the service consist of crisis care, counselling services, advocacy, community education, outreach support, information, and referral services. The service is non-discriminatory, providing equity of access to all victims / survivors and significant others of sexual assault and domestic / family violence. Our agency has been delivering these services in the community for over thirty years.</p> <p>The services we provide include:</p> <ul style="list-style-type: none"> • A purpose-built Core and Cluster refuge service with several single unit properties in the community • family violence case management services to women and children • sexual assault case management services to women and children • therapeutic services for victim survivors of both family violence and sexual assault • 24-hour family violence and sexual assault crisis service • partner of the Mallee Orange Door • outreach offices in Swan Hill • Swan Hill Orange Door access point • RAMP Coordination for the region • FSP Coordination for the region • PSI coordination for the region • Child Protection partnership program



POSITION DESCRIPTION

<p>Position Objectives</p>	<p>We are seeking an experienced Case Manager's to join our Mallee Sexual Assault Unit- Mallee Domestic Violence Services in the prevention of sexual and domestic/family violence. You will be responsible for reduce the prevalence and impact of sexual assault and domestic violence in the Mallee through partnerships which raise community awareness and undertake preventative and early intervention strategies and provide specialist and coordinated care valued by survivors of sexual assault and domestic violence, meeting safety needs, and facilitating their empowerment, dignity, and reintegration into communities of choice.</p>
<p>Key responsibilities</p>	<ul style="list-style-type: none"> • To deliver high quality, inclusive and flexible case management services including client engagement, intake and assessment, case plan, intervention, review, and case closure. • To provide crisis intake, counselling, support/information, advocacy, and assistance to all accommodated clients of the service in crisis situations and/or requiring follow-up • To work as part of a team ensuring the provision of a safe and supportive environment in which clients make their own decisions and choices. • participate and deliver effective work processes to ensure the delivery of program throughput, outputs, and KPI's. • Utilise principals of recovery orientated practice, support and assist clients to develop skills. • Provide guidance and encouragement to clients to achieve agreed to goals as detailed in their action plan. • Encourage positive relationships and support networks through role modelling. • Educate, encourage, and support clients to engage with internal and external support services. • Support clients to identify short and long-term goals through effective case planning.
<p>Desirable</p>	<ul style="list-style-type: none"> • excellent written and verbal communication skills. • high level interpersonal skills, and ability to connect with people and build trusting therapeutic relationships. • a high degree of flexibility with a positive outlook • an ability to thrive in an innovative working environment and work with ambiguity. • ability to demonstrate a high level of initiative and contribute meaningful ideas to a new service. • ability to embrace complexity and can think strategically. • Ability to work as part of a team and autonomously. • demonstrate experience connecting with partnership services • have experience working in collaboration with other services to ensure integrated care



POSITION DESCRIPTION

	<ul style="list-style-type: none"> • have knowledge and understanding of the Mallee community health sector • Adhere to company policies and procedures.
Key Selection Criteria	<ul style="list-style-type: none"> • Relevant tertiary qualifications highly desirable, and/or if Diploma qualified to have previous case management and intake/counselling experience required as well as commitment to further education. • Clear Victorian and N.S.W Working with Children’s Check • National Police Check. • Current Driver’s License. • Mandatory COVID vaccination status • First Aid Certificate or willingness to obtain.

Why work with us?

Salary and conditions are in accordance with Social , Community, Home care and Disability Services Industry Award (SCHADS) 2010. Salary packaging and Remote Housing incentive is offered with this position.

Monthly RDO accrual for full time employees based on their 40-hour working week.

Great orientation and training package

Ongoing training and development opportunities.

Conditions of Employment

All offers of employment are subject to a satisfactory Criminal Check, Working with Children’s Check NSW & Victoria, current driver’s license and Covid vaccination proof of evidence

All offers of employment with Mallee Sexual Assault Unit, Mallee Domestic Violence Services are subject to a six-month probationary period. All staff members will be asked to participate in an annual performance review.

Pre-Existing Injury disclosure prior to employment will be required for all existing medical, health and physical injuries/conditions.

Acceptance of Position Description requirements

To be signed upon appointment

Employee

Name: _____

Signature: _____

Date: _____